

Infinite Campus Student Information System

We are excited to offer you the ability to access your child's grades, attendance records, homework, and other pertinent information via the internet.

After the enrollment process is complete at the school level, please send an email to ichelp@ftcsc.k12.in.us from the email address that is on file with the school to receive your Activation Key to create your Infinite Campus portal account.

To create your new portal account after you receive your Activation Key, please go to the Franklin Township Community School Corporation webpage at **<http://www.ftcsc.k12.in.us>**.

1. Click on the Infinite Campus button near the top of the page.
2. Follow the instructions to **create** your child's account using the Activation Key you receive via email.
3. You will now have access to your child's information. You may click on the links on the left side of the screen to view your child's information.
4. When you are finished, please click "LOG OUT" to exit the system.

If you have a problem, please send an email to ichelp@ftcsc.k12.in.us. You will receive a response to your request via email.

As you become familiar with the portal please remember a few tips:

Teachers have a two week window from the time a test, quiz, or homework assignment is posted to the portal. In many cases it will be sooner, but please consider that some of our teachers are working with very high class sizes. A high school assignment of a 5 page report multiplied over 6 classes by 30 students in a class is a whopping 900 pages that must be read and scored.

1. Grade book information is in real time. It is also a work in progress. For example, if a teacher has already created and planned an assignment for the next week and entered it into the system but has not yet actually given or scored it, the future assignment could influence the actual grade showing when you are previewing the grades.
2. While it is possible to print report cards or other documents, this option will not always be available (depending on the time of year) and will not be the "official" transcript, grade report card or other document. Those can only be issued by the school.
3. Teachers and others have only been working with the system for a short time. They, like you, will be on a learning curve to learn the ins/outs of the database.